

Change Form

for group coverage



www.bcbsks.com

Section 1 – Applicant Information (completion of this section is required)

Check this box if applicant information has changed.

First Name _____	MI _____	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth _____
Last Name _____	Suffix _____	Social Security Number _____	
Residential Address _____	Home Phone Number _____	Cell Phone Number _____	
City _____	E-mail Address _____		
State _____ ZIP Code _____ +4 _____ County _____	Employed by _____		
Mailing Address (if different from residential address) _____	Work Phone Number _____	Fax Number _____	
City _____	Group Number _____		
State _____ ZIP Code _____ +4 _____ County _____	Member ID Number _____		

Section 2 – Adding Family Members to Coverage

If your plan is a grandfathered plan, adult dependents eligible for coverage through another employee group are not eligible for coverage through this plan.

I want to enroll in:

Employee only <input type="checkbox"/> Health <input type="checkbox"/> Dental	Employee and spouse <input type="checkbox"/> Health <input type="checkbox"/> Dental
Employee and child(ren) <input type="checkbox"/> Health <input type="checkbox"/> Dental	Employee and family <input type="checkbox"/> Health <input type="checkbox"/> Dental

Reason for change: Birth/adoption Marriage Divorce Open Enrollment
 Involuntary loss of coverage (give reason): _____
 Other (give reason): _____
Date of Occurrence _____

Relationship to applicant: Spouse Child Stepchild Legal Guardianship Legal Custody

First Name _____	MI _____	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth _____
Last Name _____	Suffix _____	Social Security Number _____	Date of Marriage/Adoption _____
Full-time student? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Relationship to applicant: Spouse Child Stepchild Legal Guardianship Legal Custody

First Name _____	MI _____	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth _____
Last Name _____	Suffix _____	Social Security Number _____	Date of Marriage/Adoption _____
Full-time student? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Section 2 – Adding Family Members to Coverage (continued)

Relationship to applicant: Spouse Child Stepchild Legal Guardianship Legal Custody

First Name _____ MI _____ Gender Male Female Date of Birth _____

Last Name _____ Suffix _____ Social Security Number _____ Date of Marriage/Adoption _____

Full-time student? Yes No

Are you or any of your listed dependents covered by Medicare Part A and/or B? Yes No

Name of family member with coverage:

First Name _____ MI _____ Medicare ID Number _____

Last Name _____ Suffix _____ Part A Effective Date _____ Part B Effective Date _____

Are you entitled to Medicare due to ESRD (permanent kidney failure)? Yes No

Is anyone enrolling in this coverage entitled to benefits for surgical, medical or dental expenses from any other group insurance (excluding Medicare, Medicaid or SRS)? Yes No

Section 3 – Removing Family Members from Coverage

Check one:

Change to employee only Change to employee and spouse Change to employee and child(ren)

Retain family and terminate coverage for: _____

Reason for change:

Divorce Child reaching age limit Death Other (give reason): _____

_____ Date of Occurrence

Relationship to applicant: Spouse Child Stepchild Legal Guardianship Legal Custody

First Name _____ MI _____ Gender Male Female Date of Birth _____

Last Name _____ Suffix _____ Social Security Number _____

Relationship to applicant: Spouse Child Stepchild Legal Guardianship Legal Custody

First Name _____ MI _____ Gender Male Female Date of Birth _____

Last Name _____ Suffix _____ Social Security Number _____

Section 4 – Other Changes and Comments

I represent that all statements made herein are complete and true to the best of my knowledge. I understand that if I fail to provide any material information or if I intentionally misrepresent any material fact, such omission or intentional misrepresentation may result in the re-rating, termination or rescission of my health care coverage and/or criminal prosecution.

To process the above changes, please sign and date:

Your signature required _____ Applicant _____ Date Signed _____

Page 2 _____ Signature of Group Administrator _____ Date Signed _____